

Minutes of the Fremington Parish Council Finance and Personnel Committee meeting held on Tuesday 25th February 2025 at 10am in The Parish Council Offices, The Beechfield Centre, Beechfield Road, Fremington

- Present: Cllrs, F Biederman (Chairman), J Bridgeman, S Haywood, S Kingdom and H Walker
- Mrs V Woodhouse, Executive Officer
- 2502/19 **Apologies**
None.
- 2502/20 **Declarations of Interest**
None.
- 2502/21 **Public Participation**
None.
- 2502/22 **Minutes**
It was **resolved**, with no votes to the contrary and one abstention, that the minutes of the Finance & Personnel Committee held on the 28th January 2025 be approved.
- 2502/23 **Staff Salaries**
It was **resolved**, with no votes to the contrary, to approve the staff salaries, expenses, PAYE/NI and pension payments for the month of February 2025.
- 2502/24 **Accounts Due for Payment and Receipts for the period from the 25th January 2025 to 21st February 2025**
It was **resolved**, with no votes to the contrary, to approve the payments totalling £34,913 and receipts totalling £1,013.52 copies of which are attached as Appendix One.
- 2502/25 **Budget Monitoring**
The Budget Monitoring Statements were circulated prior to the meeting, and it was **resolved**, with no votes to the contrary, to note the statements.
- 2502/26 **Pension Discretion Policy**
The Pension Discretion Policy was reviewed, and it was **resolved**, with no votes to the contrary, not to amend the Parish Council's position and to forward the reviewed policy to the pension provider.
- 2502/27 **Chain of Office**
Members considered the cost of the refurbishment of the Chain of Office which included stripping, polishing & re-plating of the chain & jewel & repairing of the hand painted jewel at a cost of approximately £1,500. The fitting of a velvet collar at a cost of £363 and a bespoke fitted case

B

at a cost of £606.38. A valuation would cost £250 or a more in-depth valuation with photographs and weights would be £598.

Members discussed the quotation, and the refurbishment works and felt that it would not be the best use of public funds at the moment, however, they did feel that there should be a blue velvet collar should be added to the chain. It was **resolved**, with no votes to the contrary, to obtain a further quotation from Mark Parkhouse and to proceed with the purchase of a blue velvet collar for the chain and pursue the idea of a medallion for the Chairman to wear at Parish Council meetings so that the chain is only worn at Civic events to reduce the use.

2502/28

Staff Training

Members were informed of the training that members of staff had undertaken and been enrolled on for 2024/2025 as part of their job role and health and wellbeing.

Members agreed to discuss further training opportunities and background to training requirements and it was **resolved** that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information.

PART B

It was noted that annual appraisals were currently being undertaken, and feedback would be submitted to the next Committee meeting, after discussion it was **resolved**, with no votes to the contrary, to review job descriptions following appraisals.

The meeting closed at 10.41am

Signed  Dated 25.03.25